

City of Hartselle  
Department of Development  
(256) 773-0188

APPLICATION FOR ENGINEERING PLAN APPROVAL

For initial review, please submit six (6) full-sized plan sets, as well as the appropriate submittal fee (see fee schedule).

Deadline for submission of an application for engineering plan approval is 4:30 p.m. of the second Tuesday of each month. On the following Tuesday, technical review revision comments will be compiled. Resubmission of a revised plan addressing those comments is due at least seven days prior to the planning commission meeting. Planning Commission meetings are held on the first Tuesday of each month at 8:00 a.m. in the City Council Chambers. It is recommended that the developer or project engineer attend this meeting.

1. Name of Subdivision: \_\_\_\_\_

2. Name of Applicant: \_\_\_\_\_

3. Complete name, full mailing address, Email and daytime telephone numbers of the following:

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Developer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Project Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

4. Total Development Acreage: \_\_\_\_\_ Phase Acreage: \_\_\_\_\_

5. Number of Lots: In Total Development: \_\_\_\_\_ In This Phase: \_\_\_\_\_

6. Date of Layout Plan Approval: \_\_\_\_\_

7. Have any changes been made to layout since layout plan approval? If so, list:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Is rezoning pending or planned for this property? If so, summarize:

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9. Are any zoning variance requests pending or planned for this property? If so, summarize:

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10. Are any Subdivision Regulation waivers requested? If so, list:

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**NOTE: If application is submitted on behalf of a business entity, documentation must be attached authorizing the person signing the application to do so on behalf of the entity.**

**I, \_\_\_\_\_, attest that the above information is correct to the best of my knowledge. I agree that all applicable land use requirements, such as the Zoning Ordinance and Subdivision Regulations, will be complied with in this development, unless officially authorized to vary from a specific provision of those requirements by approval of the appropriate authority.**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**