

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
MARCH 9, 2021**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 P.M. on Tuesday, March 9, 2021, inside the Council Chambers at the Hartselle Municipal Building. Council President Kenny Thompson called the meeting to order.

Mr. Clif Knight, Hartselle Enquirer, gave the invocation. Mayor Randy Garrison led the Pledge of Allegiance.

The following were present for the meeting: Council President Kenny Thompson, Council Members Dwight Tankersley, Virginia Alexander and Ken Doss. Mayor Randy Garrison, City Attorney Larry Madison and City Clerk-Controller Rita S. Lee, who also acted as Secretary of the meeting, were present for the meeting. Council Member Chuck Gill was absent from the meeting. Having a quorum present, Council President Thompson declared the proceedings open for business.

Council President Thompson called for approval of the minutes of the regular meeting held on Tuesday, February 23, 2021. Council Member Doss motioned to approve the minutes as presented; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the first item on the agenda, Resolution 21-0309, a request for the vacation of an unimproved alley off of St. Clair Street, and called on Director of Development Jeff Johnson to discuss it with the Council. Mr. Johnson explained the request, if adopted, would vacate part of an unimproved 20' alley off of St. Clair Street at the request of the adjoining property owner. This alley ROW has never been improved and is not needed for any current or planned street or utility purpose. A declaration has been received by the requesting property owner, who owns the properties on both sides of the alley segment that he is requesting it be vacated. Council Member Tankersley motioned to adopt Resolution 21-0309; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called on Mr. Johnson to address the next item on the agenda, Resolution 21-0309A, approving the engineering agreement with Garver Engineers for ALDOT-TAP funding for downtown sidewalks. Mr. Johnson explained the City of Hartselle has received an ALDOT-TAP grant for sidewalk improvements in a specified location of the downtown area. He noted that in accordance with the Alabama Department of Transportation requirements, the City must contract with a professional engineering firm to provide engineering design service in support of the proposed named project. He recommended the City select Garver Engineers to provide all project design services for the pedestrian improvements along Sparkman St., Chestnut St. and Sycamore St. Council Member Alexander motioned to approve Resolution 21-0309A; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the next item on the agenda, Resolution 21-0309B, authorizing the Mayor to execute change orders on the New City Hall project, and called on City Attorney Larry Madison to discuss it with the Council. Mr. Madison explained the City has recently approved a contract for renovation of the recently acquired building, which was purchased for relocating City Hall. He explained that change orders in the original contract might be needed from time to time due to unforeseen issues, cost effectiveness and other matters. He reviewed several Alabama Attorney General Opinions concerning change orders and noted it was up to the Council, at their discretion, to authorize the Mayor to, without Council consent, approve change orders within certain limits. He explained the resolution in front of them would authorize the Mayor, at his discretion, to approve change orders in the renovation of the above referenced building, up to a certain dollar amount. After a brief discussion among Council Members, City Attorney Madison and the Mayor, it was decided to

amend the resolution to read that if the aggregate cost of all such change orders does not result in a total project cost that exceeds the original total contract price, the Mayor may approve all changes orders in excess of said amount would require Council approval. Council Member Doss motioned to approve Resolution 21-0309B as amended; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the next item on the agenda, to consider Special Event Permits for 2nd Saturday Cruise-In (May-October 2021), and called on Mayor Garrison to present the request to the Council. Mayor Garrison explained the Bee Line Highway Classic & Cruisers would like to have a car show every 2nd Saturday May thru October 2021, in the downtown area. He recommended the Council approve the request but noted that construction of the Downtown Greenspace may cause some adjustments to the event area. Council Member Alexander motioned to approve the Special Event Permits for 2nd Saturday Cruise-In; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called on Mayor Garrison to address the next item on the agenda, a request to consider a budget adjustment for social media software for compliance with the open records act. Mayor Garrison explained that Shawn Woods, IT Director, was requesting the budget adjustment of \$1,743 for software access with Archive Social that would capture all of the City's social media interactions for legal purposes. Council Member Doss motioned to approve the budget adjustment as requested; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called on Mayor Garrison to address the next item on the agenda, to consider a budget adjustment for cyber insurance for ransomware and equipment, also recommended by IT Director Woods. Mayor Garrison explained the cyber insurance policy, purchased from At Bay through local agent Peck Glasgow, would cover the City from March 10, 2021 until March 10, 2022 for \$5,658.28. Council Member Doss motioned to approve the budget adjustment for cyber insurance; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the next item on the agenda, to consider updates to job descriptions for Concession Manager and a new job description for concession workers, and called on HR Administrator Melee Laney to discuss it with the Council. Ms. Laney explained the Concessions Manager position is responsible for the management of all concession facilities that fall within the supervision of Hartselle Parks and Recreation Sports Programs. The changes to the job description made the position exempt, with a few other minor word changes and has the manager to report to the Sports Coordinator, who sets the hours of concession operation based on the games/tournaments scheduled. The new concession workers job description requires an individual to have customer service skills, food preparation, assist in preparing area for day-to-day operation, experience responsible for accurate counting and balancing of all transactions, and assisting the supervisor with location inventory controls. Council Member Tankersley motioned to approve the job descriptions as presented; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the last item on the agenda, to select voting delegates for the ALM Convention. Council selected Ken Doss as voting delegate, Virginia Alexander 1st alternate and Dwight Tankersley 2nd alternate. Council Member Alexander motioned to approve voting delegates for the ALM Convention; Council Member Doss seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson asked for comments from the Mayor, Council Members or City Attorney. Mayor Garrison reviewed several items with the Council, the status of the Mapco project, sales tax revenue, status of the SSUT lawsuit before the Alabama Supreme Court, the bill to move the municipal elections to 2025, police jurisdiction bill and thanked all those involved with extinguishing the fire at the brush pile adjacent to the Landfill. He mentioned that the City was waiting on Hartselle Utilities to hook up the electricity to the air curtain

burner and it would be ready to use. He also mentioned that the old Hartselle Hospital building was being torn down by Huntsville Hospital, and it should take about five (5) months to complete. Council Member Tankersley mentioned as of today only 15 homes were for sale in the City limits, two years ago at this time, there were 125 homes for sale. No other comments were made.

Council President Thompson asked for comments from the audience. No comments were made.

There being no other business to come before the Council, Council Member Doss motioned to adjourn the meeting; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote and the meeting adjourned at 7:24p.m.

Kenny Thompson,
Council President

ATTEST:

Rita S. Lee, City Clerk-Controller