

**CITY OF HARTSELLE, ALABAMA**

**MAYOR'S DIRECTIVE**

**APRIL 2, 2020**

Pursuant to the authority I am authorized to exercise under Council Resolution Number 20-0319, I am directing that the following shall be City policy and practice pending further notice:

1. There shall be a moratorium on submission of annexation requests. No applications for annexation shall be accepted or processed, other than those which have already been accepted prior to the date hereof. Those already in progress shall be processed in the normal course of business to the extent practicable under the conditions of the present Covid-19 health emergency. However, if the approval or denial of any particular annexation application by the City Council would result in such action on that approval being taken during the period of time when approval of annexations are restricted because of the proximity to the upcoming municipal election, then that particular annexation application shall be held in abeyance pending the expiration of the restrictive period due to the municipal election.

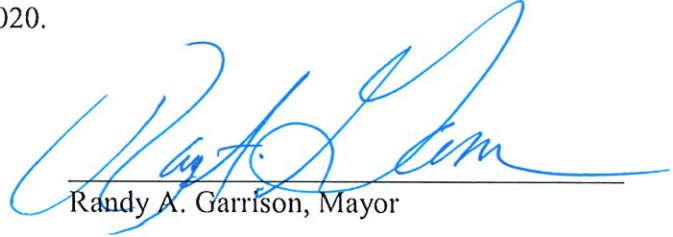
2. All Planning Commission, Board of Zoning Adjustments and Central Business District Design Review Board submissions and business, except as provided otherwise in Paragraphs 1 and 3 hereof, shall continue to be accepted and processed in the due course of business to the extent practicable. However, due to the potential, and even probability, that meetings of those municipal boards and commissions may not be able to go forward due to the lack of quorum in attendance, or that suitable arrangements for conducting public hearings in light of restrictions in the number of persons who can attend them cannot be made, persons or entities who submit requests or applications for action by such boards and commissions are to be advised, if it is reasonably possible to so advise them, to expect potential processing delays for the foregoing reasons. If such delays do occur for the foregoing reasons, those matters which are submitted for action before such boards and commissions during the current state of emergency shall receive priority attention when such meetings of the boards or commissions for consideration of the same are held.

3. No submissions for processing of preliminary subdivision plans, or preliminary subdivision engineering plans, shall be accepted until further notice due to the fact that those submissions are approved by operation of law if not acted upon by the Planning Commission within a limited time frame. I find that it is not in the public interest for such plans to be approved without due consideration by the Planning Commission and its advisors. This provision is implemented to avoid the possibility of inadvertent approval of unacceptable plans, which could occur for the same reasons stated in Paragraph 2 above.

4. No event, parade, demonstration, assembly or other such permits shall be issued without the approval of the undersigned with the advice and counsel of the City Attorney.

5. The appropriate department heads, or their designees, shall develop and implement such policies, procedures, documents, notices and other matters, and take such actions, as may be appropriate or convenient to carry into effect the intent of this directive.

ORDERED this 2 day of April, 2020.



Randy A. Garrison, Mayor



Rita S. Lee, City Clerk