

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
AUGUST 28, 2018**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 p.m. on Tuesday, August 28, 2018, inside the Council Chambers at the Hartselle Municipal Building. Council President Kenny Thompson called the meeting to order.

Reverend Phillip Hines, Pastor of Church of Christ, led the invocation. Council Member Chuck Gill led the Pledge of Allegiance.

The following were present for the meeting: Council President Thompson, Council Members Dwight Tankersley, Chuck Gill, Virginia Alexander and Matt Broom, City Attorney Larry Madison, and City Clerk-Controller Rita S. Lee, who also acted as Secretary of the meeting. Mayor Randy Garrison was absent. Having a quorum present, Council President Thompson declared the proceedings open for business.

Council President Thompson called for approval of the minutes from the work session held on Tuesday, July 24, 2018. Council Member Alexander motioned to approve the minutes; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called for approval of the minutes from the regular meeting held on Tuesday, July 24, 2018. Council Member Alexander motioned to approve the minutes; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Hartselle Police Chief Ron Puckett to discuss Resolution 18-0828. Chief Puckett explained to the Council that the City had recently accepted sealed bids for the following police vehicles:

- 1) three (3) 2019 Explorers Police Interceptor AWD
- 2) one (1) 2019 Ford Explorer Base FDW

He stated the City had received one bid meeting the specifications from Eddie Preuitt Ford, Inc. for \$114,800.00. He also said that if approved, this resolution would allow the Council to accept the bid from Eddie Preuitt Ford, Inc. for the police vehicles. Council Member Alexander motioned to approve Resolution 18-0828; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Jeff Johnson, Department of Development Director, to discuss Resolution 18-0828A. Mr. Johnson explained that if approved, this resolution would allow the City to abate a dilapidated dwelling and accessory structure located at 1113 Sparkman Street N.W., parcel number 52-15-02-10-2-001-002.000. Mr. Johnson told the Council that the notice procedures of the Code of Ordinances of the City of Hartselle had been fully complied with and the nuisance had not been abated. He also stated that this resolution would allow the building inspector to proceed with the work specified in the notice given to abate the nuisance by contract or with City man power, whichever is deemed appropriate. Council President Thompson declared a public hearing open for comments. None were made. Council Member Broom motioned to close the public hearing; Council Member Gill seconded the motion. Motion carried by unanimous voice vote. Council Member Gill motioned to approve Resolution 18-0828A; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next asked Mr. Johnson to discuss Resolution 18-0828B. Mr. Johnson told the Council the City had received a grant offer from the Federal Aviation Administration (FAA) for Airport Improvement Program (AIP) Project No. 3-01-0041-015-2018 at the Hartselle-Morgan County Regional Airport. Mr. Johnson said that if approved, this resolution would allow the Council President to execute the grant agreement dated August 13, 2018 as well as sign any related forms or documents necessary on behalf of the City. He also stated that Larry Madison, City Attorney, had reviewed the contract and said the City was authorized to execute the agreement with the FAA. Mr. Johnson also said the City had affirmed the matching share of funds for the project had need approved and placed into the budget for the

airport. Due to the Mayor being out of town on business, City Attorney advised the Council to include, as part of their motion, that Council President Thompson is authorized to sign the agreement. Council Member Gill motioned to approve Resolution 18-0828B and approve Council President Thompson to execute the document; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next called on Melee Laney, Human Resource Administrator, to discuss Resolution 18-0828C. Ms. Laney came forward and explained to the Council that if approved, this resolution would amend Section 507 of the City's Personnel Handbook to revise the compensatory time provisions. Ms. Laney explained that under the current compensatory plan, compensatory time is handled as follows:

- 1) compensatory time is reviewed at the time of a promotion, and paid out if the position is an exempt level position
- 2) compensatory hours banked are paid out at the end of each fiscal year
- 3) compensatory hours banked are paid out upon termination of employment

Ms. Laney said that under the proposed changes, compensatory time will be handled as follows:

- 1) compensatory time will be accounted on a calendar year basis
- 2) an employee can accrue up to 200 hours but will only be allowed to roll over 80 hours to the next calendar year
- 3) in the event an employee receives a promotion, any banked compensatory time will be paid out before the effective date of the promotion
- 4) any compensatory time will be paid out upon termination of employment

Council Member Alexander motioned to approve Resolution 18-0828C; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Larry Madison, City Attorney, to discuss Resolution 18-0828D. Mr. Madison stated that Life Church of Alabama, Inc. is undergoing renovations and have asked to use Sparkman Civic Center to hold their services during the renovation period. Mr. Madison also explained to the Council that in lieu of paying rent for use of the facility, Life Church of Alabama, Inc. has requested to make improvements to the facility, as well as install new equipment and leave the equipment upon vacating the premises. Mr. Madison also stated that if approved, this Resolution would allow the Mayor to execute the contract with Life Church of Alabama, Inc. and make any revisions necessary to the agreement as long as they are not of a material or substantive nature but for clarification purposes only. Council Member Gill motioned to approve Resolution 18-0828D and allow the Council President to execute the contact; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then addressed a request for a Special Event Permit from the Hartselle Lions Club for the Hartselle Area Veteran's Day Parade. The annual Hartselle Area Veteran's Day Parade would be held on Saturday, November 10, 2018 with approximately 200 people attending. According to the application, the parade would take the normal route, starting at 9:00 a.m. and ending at 12:00 p.m. Council Member Gill motioned to approve the Special Event Permit application; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next called on Rita S. Lee, City Clerk-Controller, to discuss the next item on the agenda. Ms. Lee explained that Administration was requesting the following budget transfers:

- 1) \$6,000.00 from Development Incentive Reimbursement to Legal Ads. Ms. Lee stated that due to the cost of publishing the Floodplain Ordinance, the Legal Ads line item had gone over budget for the year
- 2) \$750.00 from The Station budget from NARCOG Worker, to Building & Grounds Maintenance. Ms. Lee explained that this item had gone over budget due to the replacement of the water heater and HVAC repairs

Council Member Alexander motioned to approve the budget transfers; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Hartselle Police Chief, Ron Puckett, to step forward and discuss his request for a budget transfer. Chief Puckett stated he had requested a budget transfer of \$7,000.00 from Utilities and split the funds equally between Prisoner Expense and Gas. Council Member Broom motioned to approve the budget transfer; Council Member Tankersley

seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Public Works Supervisor, David Vankoughnett, to step forward and discuss his request for budget transfers. Mr. Vankoughnett explained to the Council Public Works Department had requested the following budget transfers:

- 1) \$2,700.00 from Shop Gas & Oil to Landfill Gas & Oil
- 2) \$3,200.00 from Shop Heavy Equipment to Shop Vehicle Maintenance
- 3) \$1,500.00 from Shop Utilities to Sanitation Radio Repairs
- 4) \$400.00 from Shop Utilities to Sanitation Utilities
- 5) \$3,726.51 from Shop Workers Comp to Sanitation Vehicle Maintenance
- 6) \$3,800.00 from Sanitation Building and Grounds to Sanitation Vehicle Maintenance
- 7) \$1,650.00 from Shop Insurance to Sanitation Vehicle Maintenance
- 8) \$2,542.92 from Sanitation Workers Comp to Sanitation Vehicle Maintenance
- 9) \$1,300.00 from Shop Safety Supplies to Sanitation Vehicle Maintenance
- 10) \$18,800 from Landfill Contract Labor to Sanitation Permits and Fees
- 11) \$2,500.00 from Landfill Contract Labor to Sanitation Postage

Council Member Tankersley motioned to approve the budget transfers; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Tom Chappell, Parks & Recreation Director, to discuss his budget transfer requests. Mr. Chappell explained he had requested the following budget transfers:

- 1) \$100.00 from the Aquatic Center Supplies to Physicals, Screens & Drug Testing
- 2) \$2,000.00 from Building & Grounds Maintenance to Telephone
- 3) \$2,000.00 from Building & Ground Maintenance to Vehicle Maintenance
- 4) \$1,000.00 from Minor Equipment to Concession Supplies

Council Member Alexander motioned to approve the budget transfers; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then announced the City had received one application for the open position on the Personnel Board from Ms. RaJane Hampton. Council President Thompson stated Ms. Hampton had served on the board since 2005 and has thirteen years of Human Resources experience. Council Member Tankersley motioned to re-appoint Ms. Hampton to the Personnel Board for a six year term; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called for comments from the Mayor, Council Members and the City Attorney. None were made.

Council President Thompson called for comments from the audience. None were made.

With no other business to come before the Council, Council Member Gill motioned to adjourn; Council Member Broom seconded the motion. Motion carried by unanimous voice vote and the meeting adjourned at 7:18.

Kenny Thompson
Council President

ATTEST:

Rita S. Lee, City Clerk-Controller

