

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF
THE CITY OF HARTSELLE, ALABAMA
SEPTEMBER 26, 2017**

The City Council of the City of Hartselle, Alabama, met in a regular session at 7:00 p.m. on Tuesday, September 26, 2017, inside the Council Chambers at the Hartselle Municipal Building. Council President Kenny Thompson called the meeting to order.

Reverend Walter Blackman, Pastor of East Highland Baptist Church, gave the invocation. Mayor Randy Garrison led the Pledge of Allegiance.

The following were present for the meeting: Council President Thompson, Council Members Dwight Tankersley; Virginia Alexander, Matt Broom and Chuck Gill; Mayor Randy Garrison, City Attorney Larry Madison, and City Clerk-Controller Rita S. Lee, who also acted as Secretary of the meeting. Having a quorum present, President Thompson declared the proceedings open for business.

Council President Thompson called for the approval of the minutes from the work session held on September 12, 2017; Council Member Alexander motioned to approve the minutes; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called for the approval of the minutes from the regular meeting held on September 12, 2017; Council Member Gill motioned to approve the minutes; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called for the first item of new business on the agenda, Ordinance 1469, and asked City Planner Jeremy Griffith to come forward to discuss it with the Council. Mr. Griffith explained that this ordinance was for introduction only, but if adopted, would amend the City of Hartselle Zoning Ordinance No. 494 to allow the following:

- 1) allow temporary commercial events (fall festivals, etc.) to be held on residential or agricultural tracts of five (5) acres or greater, on appeal to the BZA with time limitations stipulated by the BZA
- 2) provide for the BZA to approve home occupations outside of the heated/cooled area of a house (such as wood crafts) with any limitations deemed necessary to preserve the residential character of the neighborhood

Mr. Griffith stated the Planning Commission would make a recommendation at its meeting held on October 3, 2017. Council Member Gill motioned to introduce Ordinance 1469; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Mr. Griffith to discuss Ordinance 1470 with the Council. Mr. Griffith stated Ordinance 1470 was for introduction only as well but if adopted, would annex a single family residence and lot on Ray Road into the city limits. He also said this property is within a priority two annexation area in the current comprehensive plan, and the Planning Commission would make its recommendation at its October 3, 2017 meeting. Council Member Alexander motioned to introduce Ordinance 1470; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next asked Mr. Griffith to discuss Ordinance 1471 with the Council. Mr. Griffith said this ordinance was for introduction only, and if adopted, would zone the property annexed by Ordinance 1470 on Ray Road as R-1, residential. He also said this is an appropriate designation per the current comprehensive plan, and the Planning Commission would make its recommendation at its meeting on October 3, 2017. Council Member Gill motioned to introduce Ordinance 1471; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called on Melee Laney, Human Resources Administrator, to discuss the next item on the agenda. Ms. Laney explained to the Council that Donna Cleghorn, Public Works Administrative Assistant, would be retiring at the end of this month, and since the Personnel Board would be conducting interviews for this position soon, she was requesting

permission from the Council to update the job description. She proceeded to go over the changes made with the Council. Council Member Gill motioned to approve the updated job description for the Public Works Administrative Assistant position as presented; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then asked Ms. Laney to discuss her request to update the job description for the Department of Development Field Inspector position. Ms. Laney told the Council that Derrick Woodall, DOD Field Inspector, would be leaving at the end of the month as well, and since interviews would be conducted soon, she was requesting permission from the Council to update the job description. She again reviewed the changes made with the Council. Council Member Gill motioned to update the job description for the DOD Field Inspector position as presented; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson addressed the next item on the agenda, which was the request to approve the updated list of volunteer firefighters and called on Hartselle Fire Chief Daryl Fox to discuss it with the Council. Chief Fox stepped forward and asked the Council to approve the updated volunteer firefighter roster as presented. Council Member Alexander motioned to approve the updated volunteer firefighter roster; Council Member Gill seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson next called on Parks and Recreation Director Tom Chappell to discuss his request for the Council's permission to enter into an agreement with Verizon for fleet maintenance hardware and software for the Parks and Recreation Dept. Mr. Chappell gave a detailed presentation to the Council concerning the benefits and cost of the program. After several questions from Council Members and discussions among Council Members and City Attorney Madison, Council Member Broom motioned to authorize Mayor Garrison to execute the contract with Verizon subject to City Attorney Madison's review and approval; Council Member Tankersley seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on City Clerk-Controller Rita S. Lee to discuss the next item on the agenda, which was the request to approve year-end budget transfers for all departments and funds. Council Member Gill motioned to approve the year-end budget transfers for all departments and funds as presented; Council Member Alexander seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson then called on Ms. Laney again to discuss the request for the Council's consideration to enter into an agreement with Southern Staffing, an employment agency, to assist the City in filling four (4) Public Works positions. This agreement would allow the employment agency to search out qualified candidates for the job, the City to use the employees as temporary workers and allow the City to retain the employee, if satisfactory after a 30 day period, as a probationary employee of the City. Council Member Alexander motioned to authorize Mayor Garrison to execute the contract with Southern Staffing for the Public Works positions, after review by City Attorney Madison; Council Member Broom seconded the motion. Motion carried by unanimous voice vote.

Council President Thompson called for comments from the Mayor, Council and City Attorney. Mayor Garrison mentioned the small number of budget transfers that were made and thanked the Department Heads for their hard work in keeping the budget on track. He also stated he felt like the first eleven months of his and the Councils' administration had been good ones. No other comments were made.

Council President Thompson called for comments from the audience. None were made.

With no other business to come before the Council, Council Member Tankersley moved to adjourn; Council Member Broom seconded the motion; the motion carried unanimously by voice vote and the meeting was adjourned at 7:37 p.m.

Kenny Thompson
Council President

ATTEST:

Rita S. Lee, City Clerk/Controller