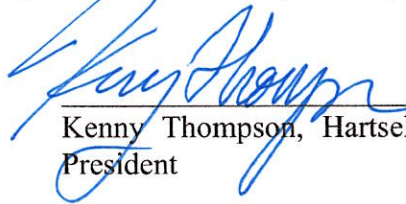


February 14, 2023

I, Kenny Thompson, Hartselle City Council President, certify that the attached letter was presented to the Hartselle City Council at its regular meeting of February 14, 2023 and considered by the Council. The Council voted to declare an emergency based on the information given verbally at the meeting and as summarized in the attached letter, which is made a part hereof by reference, and to authorize replacement of the unit as soon as possible without competitively bidding the work.



Kenny Thompson, Hartselle City Council
President

ATTEST:

By: 
Rita S. Lee, City Clerk/Controller



MAYOR
Randy A. Garrison

CITY CLERK/CONTROLLER
Rita S. Lee



CITY COUNCIL
Virginia Alexander
Ken Doss
Charles "Chuck" Gill
Dwight Tankersley
Kenny Thompson

Alabama Code Title 41. State Government § 41-16-53

"In case of emergency affecting public health, safety or convenience, so declared in writing by the awarding authority, setting forth the nature of the danger to public health, safety or convenience involved in delay, contracts may be let to the extent necessary to meet the emergency without public advertisement. Such action and the reasons therefor shall immediately be made public by the awarding authority."

MEMORANDUM

To: Mayor and City Council
From: Jeff O. Johnson
Date: February 14, 2023

Re: **Hartselle Municipal Building
Rooftop Chiller
Emergency Declaration for Equipment Purchase**

A vital piece of HVAC equipment has encountered a catastrophic failure of its operating components. The 18-year-old rooftop chiller coupled with its R-22 cooling liquid and compressors has been phased out because of environmental concerns. R-22 parts are extremely difficult to find and, if found, are very expensive to replace. These parts will soon be totally obsolete and it would not be in the best public interest to repair the current unit.

The chiller supplies cold water to the fan units located inside the building. The combination of controlled chilled water and airflow keeps interior building spaces at optimal temperature and humidity ranges.

Without appropriate chilled water, interior spaces including remaining mechanical components such as ductwork, will become compromised due to excess and uncontrollable humidity. The effects of such high humidity in a tight, newly renovated building will shortly become unhealthy and unsafe for its intended use. Publicly owned electronic equipment and building systems would suffer moisture collection. Interior finishes such as drywall, paint, ceiling tile and carpet could be ruined in a short time span.

For the above stated reasons and, as the head of the Building Department in charge of building safety, maintenance, and functionality, I would strongly urge an Emergency Declaration by the City Council for the reasons aforementioned. This would allow the immediate purchase of a comparable, ready-available chiller unit that could be installed before humidity returns and dangerously affects the municipal equipment and functions in negative ways.

Jeff O. Johnson

Director, Department of Development of Development
City of Hartselle

OFFICE 256-773-2535
611 Chestnut Street NW

FAX 256-773-2257
Hartselle, Alabama 35640

www.hartselle.org